

Molalla TSP Updated Schedule - Version 1

		Jul-17					Aug-17				Sep-17				Oct-17					Nov-17				Dec		
Monday date	Week #	3	10	17	24	31	7	14	21	28	4	11	18	25	2	9	16	23	30	6	13	20	27	4	11	
Task 1	Project Start																									
1A	PMT Conference Calls						PMT #1				PMT #2				PMT #3					PMT #4					PMT #5	
1B	Base Maps		Draft																							
1C	Refined Project Schedule		Draft																							
1D	Project Flyer 1		Draft																							
1E	Project Website		Draft																				Posted			
1F	"Transportation Planning 101" Training		Draft																							
1G	PMT Meeting #1		Materials	PMT																						
1H	Progress Reports						Submit				Submit				Submit					Submit					Submit	
Task 2	Policy, Prioritization, and Financial Framework																									
2A	Tech Memo #1: Policy Framework and Code Review									Draft	PMT	Rev Draft														
2B	Tech Memo #2: TSP Analysis Methodology and Project Evaluation Criteria									Draft	PMT	Rev Draft														
2C	Tech Memo #3: TSP Financial Forecast									Draft	PMT	Rev Draft														
2D	Joint PMT and TAC Meeting #1											Materials	PMT/TAC	Summary												
2E	PAC Meeting #1											Materials	PAC	Summary												
Task 3	Existing Transportation System and Future Needs Analysis																									
3A	Draft Tech Memo 4: Existing Transportation System																									
3B	Draft Tech Memo 5: Future Needs Analysis																									
3C	Joint PMT and TAC Meeting #2																									
3D	PAC Meeting #2																									
3E	Community and On-Line Community Meeting #1																									
3F	Final Tech Memos 4 and 5																									
Task 4	Potential Solutions																									
4A	Draft Tech Memo 6: TSP Solutions																									
4B	Draft Tech Memo 7: Regulatory Solutions																									
4C	Joint PMT and TAC Meeting #3																									
4D	PAC Meeting #3																									
Task 5	Present Work to Date to Planning Commission and City Council																									
5A	PMT Meeting #2																									
5B	Planning Commission Meeting #1																									
5C	City Council Meeting #1																									
5D	Final Tech Memo 6: TSP Solutions																									
5E	Final Tech Memo 7: Regulatory Solutions																									
Task 6	Refine Solutions																									
6A	Draft Tech Memo 8: Planned and Financially Constrained Transportation Systems																									
6B	Project Flyer 2																									
6C	PAC Meeting #4																									
6D	Community and On-Line Community Meeting #2																									
6E	City Council and Planning Commission Joint Work Session #1																									
6F	Final Tech Memo 8: Planned and Financially Constrained Transportation																									
Task 7	Update TSP																									
7A	Draft Updated TSP																									
7B	City Council and Planning Commission Joint Work Session #1																									
7C	Recommended Updated TSP																									
Task 8	Adoption																									
8C	PC Adoption Hearings																									
8D	City Council Adoption Hearings																									
8E	Final Updated TSP																									

- # Week with a holiday
- # Meeting
- # Conference Call
- PMT PMT Review Time
- KAI Consultant Task

Molalla TSP Updated Schedule - Version 1

		-17		Jan-18				Feb-18				Mar-18				Apr-18				May-18						
Monday date	Week #	18	25	1	8	15	22	29	5	12	19	26	5	12	19	26	2	9	16	23	30	7	14	21	28	
		25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	
Task 1	Project Start																									
1A	PMT Conference Calls			PMT #6					PMT #7								PMT #8						PMT #9			
1B	Base Maps																									
1C	Refined Project Schedule																									
1D	Project Flyer 1																									
1E	Project Website																									
1F	"Transportation Planning 101" Training																									
1G	PMT Meeting #1																									
1H	Progress Reports				Submit					Submit				Submit				Submit					Submit			
Task 2	Policy, Prioritization, and Financial Framework																									
2A	Tech Memo #1: Policy Framework and Code Review																									
2B	Tech Memo #2: TSP Analysis Methodology and Project Evaluation Criteria																									
2C	Tech Memo #3: TSP Financial Forecast																									
2D	Joint PMT and TAC Meeting #1																									
2E	PAC Meeting #1																									
Task 3	Existing Transportation System and Future Needs Analysis																									
3A	Draft Tech Memo 4: Existing Transportation System																									
3B	Draft Tech Memo 5: Future Needs Analysis																									
3C	Joint PMT and TAC Meeting #2																									
3D	PAC Meeting #2																									
3E	Community and On-Line Community Meeting #1																									
3F	Final Tech Memos 4 and 5	Final																								
Task 4	Potential Solutions																									
4A	Draft Tech Memo 6: TSP Solutions					Draft		PMT	Rev Draft																	
4B	Draft Tech Memo 7: Regulatory Solutions					Draft		PMT	Rev Draft																	
4C	Joint PMT and TAC Meeting #3								Materials	PMT/TAC	Summary															
4D	PAC Meeting #3								Materials	PAC	Summary															
Task 5	Present Work to Date to Planning Commission and City Council																									
5A	PMT Meeting #2											Materials	PMT	Summary												
5B	Planning Commission Meeting #1												Materials	PC	Summary	Summary										
5C	City Council Meeting #1													Materials	CC	Summary										
5D	Final Tech Memo 6: TSP Solutions																									
5E	Final Tech Memo 7: Regulatory Solutions																									
Task 6	Refine Solutions																									
6A	Draft Tech Memo 8: Planned and Financially Constrained Transportation Systems																						Draft		PMT	Rev Draft
6B	Project Flyer 2																						Draft		Posted	
6C	PAC Meeting #4																								Materials	
6D	Community and On-Line Community Meeting #2																									
6E	City Council and Planning Commission Joint Work Session #1																									
6F	Final Tech Memo 8: Planned and Financially Constrained Transportation																									
Task 7	Update TSP																									
7A	Draft Updated TSP																									
7B	City Council and Planning Commission Joint Work Session #1																									
7C	Recommended Updated TSP																									
Task 8	Adoption																									
8C	PC Adoption Hearings																									
8D	City Council Adoption Hearings																									
8E	Final Updated TSP																									

- Week with a holiday
- # Meeting
- # Conference Call
- PMT PMT Review Time
- KAI Consultant Task

Molalla TSP Updated Schedule - Version 1

		Jun-18				Jul-18				Aug-18				Sep-18				Oct-18					
Monday date	Week #	4	11	18	25	2	9	16	23	30	6	13	20	27	3	10	17	24	1	8	15	22	29
		49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70
Task 1	Project Start																						
1A	PMT Conference Calls	PMT #10				PMT #11					PMT #12												
1B	Base Maps																						
1C	Refined Project Schedule																						
1D	Project Flyer 1																						
1E	Project Website																						
1F	"Transportation Planning 101" Training																						
1G	PMT Meeting #1																						
1H	Progress Reports		Submit				Submit				Submit				Submit				Submit				
Task 2	Policy, Prioritization, and Financial Framework																						
2A	Tech Memo #1: Policy Framework and Code Review																						
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2E	PAC Meeting #1																						
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3A	Draft Tech Memo 4: Existing Transportation System																						
3B	Draft Tech Memo 5: Future Needs Analysis																						
3C	Joint PMT and TAC Meeting #2																						
3D	PAC Meeting #2																						
3E	Community and On-Line Community Meeting #1																						
3F	Final Tech Memos 4 and 5																						
Task 4	Potential Solutions																						
4A	Draft Tech Memo 6: TSP Solutions																						
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4D	PAC Meeting #3																						
Task 5	Present Work to Date to Planning Commission and City Council																						
5A	PMT Meeting #2																						
5B	Planning Commission Meeting #1																						
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5D	Final Tech Memo 6: TSP Solutions																						
5E	Final Tech Memo 7: Regulatory Solutions																						
Task 6	Refine Solutions																						
6A	Draft Tech Memo 8: Planned and Financially Constrained Transportation Systems																						
6B	Project Flyer 2																						
6C	PAC Meeting #4	PAC	Summary																				
6D	Community and On-Line Community Meeting #2	Materials	CM/VCM	Summary																			
6E	City Council and Planning Commission Joint Work Session #1		Materials	PC/CC	Summary																		
6F	Final Tech Memo 8: Planned and Financially Constrained Transportation				Final																		
Task 7	Update TSP																						
7A	Draft Updated TSP										Draft			PMT	Rev Draft								
7B	City Council and Planning Commission Joint Work Session #1														Materials	PC/CC	Summary						
7C	Recommended Updated TSP																Final						
Task 8	Adoption																						
8C	PC Adoption Hearings																Materials	PC					
8D	City Council Adoption Hearings																	Materials	CC				
8E	Final Updated TSP																					Final	

- # Week with a holiday
- # Meeting
- # Conference Call
- PMT PMT Review Time
- KAI Consultant Task